Reseller Form for TIPS Sale

All INFORMATION MUST BE COMPLETED

TIPS Awarded Vendor:
Awarded Vendor's TIPS Contract #:
Vendor's Authorized Reseller:
Is Reseller listed under "RESELLER" tab of TIPS Vendor's profile on TIPS website: Y N (If not, Vendor will need to add)
Your End-User/Customer:
Is the End-User/Customer a registered TIPS Member of TIPS: Y N (If not, they will need to join. See https://www.tips-usa.com/membership.cfm)
TIPS Member's Purchase Order #:
Dollar amount charged TO THE TIPS MEMBER (Your End-User/Customer) for this purchase: \$
Note: Admin fees are based on the amount actually invoiced and paid on TIPS sale by TIPS member. Fees are not assessed for shipping cost, required bond cost or any taxes that may be applicable.
Required Documentation:
Please send the following documentation to <u>tipspo@tips-usa.com</u> merged as one (1) PDF attachment if possible.
NOTE: Incomplete/missing documents will be returned with request to supply ALL required documents.
Copy of this completed form
Copy of the TIPS Member's (End-User/Customer's) Purchase Order or Signed Quote
Copy of quote to TIPS Member (End-User/Customer) with TIPS Awarded Vendor's Name & Contract Number referenced.
Printed name of authorized representative providing information:
Signature of Authorized Representative:
Title:
Company: Date:



Need Assistance? 866-839-8477